

Earned Income Due Diligence Questionnaire

Choose your filing status: Single Married filing joint Married filing separate Head of household

Are you a Blood Relative of the child or children you're claiming? (Yes or No)

Have you ever claimed this child or children on a previous tax return? (Yes or No)

Have you ever been denied Earned Income Credit in the past? (Yes or No)

Did the child or children live in your household for more than 6 mos. this past year? (Yes or No)

Are you the Custodial Parent of the child or children you're claiming? (Yes or No)

If you're not the Custodial Parent, explain below why the natural parent is not claiming the child or children.

Explain: _____

Does the mother of the child or children live with you? (Yes or No) Employed? (Yes or No)

Does the father of the child or children live with you? (Yes or No) Employed? (Yes or No)

Did you provide more than half the household income for the entire year? (Yes or No)

Can you provide documentation that verifies your relationship to/residency of the child or children? (Yes or No)

If yes what type of documentation can you provide: (select all that apply)

Birth Certificate School Records Medical Records Social Service Records Custodial Records

Other: _____

Note: All documents must be on official letterhead from one of the following:

School, Medical provider, Social service agency, or other acceptable entity

Documents must include:

The name of the child or children, name of custodial parent or guardian, child's address, and dates the child or children lived with you.

Is your dependent disabled? (Yes or No)

Did you or your dependent(s) receive any kind of assistance during the tax year? (Yes or No)

If yes, what type of assistance:

Family Food Disability Housing Childcare Cash Other: _____

Can you provide proof of all assistance? (Yes or No)

I understand by signing below I have read and gone over each section of this document in the presence of my tax preparer.

Signature: _____

Date: _____